

Program Overview

Case Id:

Name:

Address:

Program Overview

HUD announced the release of the FY 2025 Continuum of Care (CoC) Notice of Funding Opportunity (NOFO) on November 13, 2025. This announcement opened a 60-day period for communities across the country to prepare and submit their CoC applications to seek funding to address and end homelessness. The CoC program promotes a community-wide commitment to ending homelessness and provides funding to nonprofit providers and state and local governments to quickly rehouse individuals and families experiencing homelessness while minimizing the impacts of trauma and dislocation. The CoC program also promotes self-sufficiency and access to mainstream programs by individuals and families experiencing homelessness.

Please refer to the Bristol County CoC website at <https://bristolcountycoc.com> for additional information and guidelines relevant to this application.



Continuum of Care Program Year 2025

City of New Bedford
Office of Housing & Community
Development
(CoC Collaborative Applicant)

THE DEADLINE FOR THIS COMPETITION IS FRIDAY, DECEMBER 12TH, 2025 AT 12:00 NOON.

Each year, the U.S. Department of Housing and Urban Development (HUD) competitively awards homeless services funding to local jurisdictions across the country through the [Continuum of Care Program](#). The Continuum of Care (CoC) Program is designed to promote community-wide commitment to the goal of ending homelessness and provide funding for efforts by nonprofit providers, and State and local governments.

HUD announces the annual nationwide competition through a [Notice of Funding Opportunity \(NOFO\)](#) - it's common to hear this process referred to simply as the CoC NOFO. The NOFO is conducted at varying times each year. For FY25, HUD requires that CoCs notify all applicants as to whether their application was accepted or rejected at least 15 days prior to HUD's overall Collaborative and Project application deadline (which is January 14, 2026). HUD requires communities applying for funds to conduct a local competition during this timeframe to select renewal and new homeless services projects that strongly align with HUD funding priorities and community needs.

The City of New Bedford's Office of Housing & Community Development (OHCD), acting on behalf of the Bristol County CoC (BCCC) has released the local FY 2025 CoC Competition. Please note **additional** application materials and information can be found on the **BCCC** website here: <https://www.bristolcountycoc.com/2025-coc-funding-competition/>.

A. Contact Information

Case Id:

Name:

Address:

A. Contact Information

Please provide the following information.

A.1. Agency/Organization Name

Primary Contact

A.2. Employer Identification Number (EIN)

Should OHCD Staff or the Performance Review Committee (PRC) have any questions about this application, this person will be contacted.

A.3. Unique Entity Identifier (UEI):

A.11. Name

A.4. Administrative Address

A.12. Title

A.5. Phone

A.13. Phone

A.6. Website

A.14. Email

A.7. Fax

Secondary Contact different than Primary Contact

A.8. Executive Director Name

Secondary Contact

A.9. Executive Director Phone

A.15. Name

A.10. Executive Director Email

A.16. Title

A.17. Phone

A.18. Email

B. Required Documents

Case Id:

Name:

Address:

B. Required Documents

Please note that all required documents must be uploaded in order to proceed to the next page. For the budget, application, and MOUs, please use the templates found on the BCCC website. We kindly ask that you use a clear naming convention for all files that includes: organization name (-or acronym), application component and project name (e.g. "Omega Agency.SkyHousing.PSH.Renewal")

Required Documents to be Uploaded

- ☐ Active [SAM](#) Registration **Required*
- ☐ Unique Entity Identifier (Screenshots accepted) **Required*
- ☐ Articles of Incorporation and Bylaws **Required*
- ☐ Federal Tax Exemption Determination Letter **Required*
- ☐ List of Board of Directors **Required*
- ☐ Project Organizational Chart with FTEs and staff titles included **Required*
- ☐ Single Audit or Independent Financial Audits for the most recent year. Project recipients who expend \$1,000,000 or more in 1 year in federal awards must have a single or program-specific audit for that year in accordance with the provisions of 2 CFR part 200, subpart F.
- ☐ Match Commitment (In-Kind Require MOU) demonstrating a minimum 25% match. **Please use template provided on the BCCC website *Required*
- ☐ An outline of intended/proposed Policies and Standard Operating Procedures, including occupancy and service agreements specifically demonstrating the way in which supportive service requirements will be required/handled with project participants. **Required*

☐ For new projects only: Letter(s) of support from the community where the project is or will be located. (For projects outside of New Bedford, the letter should be from whomever would certify Consistency with the Consolidated Plan for that community; for projects in New Bedford, the OHCD would provide acknowledgement of approval).

☐ Drug free workplace certification

☐ Other: If any additional document is being attached, please identify it here...

C. Conflict of Interest

Case Id:

Name:

Address:

C. Conflict of Interest

Please provide the following information.

Conflict of Interest

Applicants must avoid any conflict of interest in carrying out activities funded by City, State, and Federal grant dollars. Generally, this means that a person who is an employee, otherwise in a decision-making position, or has information about decisions made by the organization (such as an agent, consultant, volunteer, Board member, officer or elected or appointed official of the grantee or recipient) may not obtain a personal or financial interest or benefit from the organization's activity, including through contracts, subcontracts, or agreements. This exclusion continues during the employee's tenure and for one year following employment. As part of general guidelines for the procurement of goods and services using Federal funding (such as CoC ESG), organizations are required to have a "code of conduct" or "conflict of interest" policy in place that prohibits employees, officers, agents, or volunteers of the organization from participating in the decision-making process related to procurement if that person, or that person's family, partner, or any organization employing any of the above has a direct financial interest or benefit from that procurement. In addition, these persons may not accept any gratuity, favors, or anything of monetary value from a contractor, consultant, or other entity whose services are procured for the organization. Organizations should develop standards for avoiding such apparent or potential conflicts. Such standards must include written policy that is part of the employee policies. Employees, board members and volunteers are required to sign a statement indicating that they have read the policy and will comply.

Limits on Funding to Primary Religious Organizations

The BCCC strongly encourages participation from faith based organizations. In order to uphold the basic provisions of separation of church and state, a number of conditions apply to CoC funding to organizations that are primarily religious in nature. These provisions generally require that when funded under the CoC program, the religious organization will provide services in a way that is free from religious influences and in accordance with the following principals:

- The organization will not discriminate against any employee or applicant for employment on the basis of religion, and will not limit employment or give preference in employment on the basis of religion.
- The organization will not discriminate against, limit services provided to, or give preference to any person obtaining shelter, other service(s) offered by the project, or any eligible activity permissible under the CoC program on the basis of religion and will not limit such service provision or give preference to persons on the basis of religion.
- The organization will not provide religious instruction, counseling, religious services, worship (not including voluntary nondenominational prayer before meetings), engage in religious proselytizing, or exert other religious influences in the provision of shelter or other activities.
- Requiring that a program participant attend religious services or meetings as a condition of receiving other social services at the organization (such as shelter or a meal) is not allowed under this provision.
- Allowing participant to choose to take part in services or meeting offered by the organization as they wish, separate from the CoC funded activities provided, is allowable.

Statement of Agreement:

By signing this policy,-Applicant agrees that its proposed project will comply with the stated regulations and laws in the delivery of services provided to clients. Further, applicant understands that if the project is found to be in non-compliance with these regulations, the City of New Bedford's OHCD may take corrective action up to and including termination of funding.

On behalf of the Applicant:

Authorizing Signature Name:

Authorizing Signature Title:

D. Fair Housing Policy

Case Id:

Name:

Address:

D. Fair Housing Policy

Fair Housing Policy

It is imperative that all programs tailor their program to comply with all federal, state and local laws dealing with Fair Housing. The City of New Bedford's OHCD and the BCCC complies with these laws as applicable, and wishes to underscore the importance of bringing all programs into compliance. All programs applying for, and potentially funded through this CoC Competition must comply with all applicable Fair Housing regulations including the Fair Housing Act of 1968.

Statement of Agreement:

By signing this policy, Applicant agrees that ~~our~~ its proposed project will comply with the stated regulations and laws in the delivery of services provided to clients. Further, applicant understands that if the project is found to be in non-compliance with these regulations, the City of New Bedford's OHCD may ~~will~~ take corrective action up to and including termination of funding.

On behalf of the Applicant:

Authorizing Signature Name:

Authorizing Signature Title:

E. CoC Subrecipient Assurances and Certifications

Case Id:

Name:

Address:

E. CoC Subrecipient Assurances and Certifications

Continuum of Care Subrecipient Assurances/Certification

To the best of my knowledge and belief, all information in this application is true and correct. The governing body of the applicant has duly authorized this document and the applicant will comply with the following:

- ☐ Applicant agrees to complete the HUD Project Application forms with the same information as contained in this application unless the Performance Review Committee has made adjustments during the rating/ranking process. Those adjustments would supersede this document and are included in the Project Ranking Letter sent to each applicant.
- ☐ Applicant agrees to participate fully in the Bristol County Continuum of Care's Homeless Management Information System (HMIS) or comparable system for DV projects and coordinated entry system.
- ☐ Applicant understands that HUD CoC funded homeless projects are monitored by City of New Bedford as the CoC lead. This can include an annual site visit and submission annually of the applicant's most recent Annual Performance Reports (APR) submitted to HUD and most recent audited financial statement.

If awarded funding, the applicant agrees to inform the City of New Bedford's OHCD when the following occurs:

- ☐ Organization has staff vacancies that are of a duration that could affect the projected number of participants served or result in HUD funds not being fully expended;
- ☐ Changes to an existing project that are significantly different than what the funds were originally approved for, including any budget amendments/modifications submitted to HUD and agrees to bring these to the city's OHCD for approval prior to the final 30 days of the grant year;
- ☐ Any increase/decrease in match funding for the project that could affect the projected number of participants served, services provided, ability to meet matching requirements, etc. and
- ☐ Significant delays in the start-up or operation of a project.

Subrecipient additionally certifies the following as subrecipient of CoC Program Funds:

- ☐ To maintain the confidentiality of records pertaining to any individual or family that was provided family violence prevention or treatment services through the project; [24 CFR 578.23(c)(4)(i)]
- ☐ The address or location of any family violence project assisted will not be made public, except with express written authorization of the person responsible for the operation of such project; [24 CFR 578.23(c)(4)(ii)]

- ☐ It has/will establish policies and procedures that are consistent with, and did not restrict, the exercise of rights provided by Subtitle B of Title VII of the Act and other laws relating to the provision of educational and related services to individuals and families experiencing homelessness; [24 CFR 578.23(c)(4)(iii)]
- ☐ In the case of projects that provide housing or services to families, subrecipients designated a staff person will be responsible for ensuring that children who were served in the program were enrolled in school and connected to appropriate services in the community, including early childhood programs such as Head Start, part C of the Individuals with Disabilities Education Act, and programs authorized under subtitle B of title VII of the Act; [24 CFR 578.23(c)(4)(iv)]
- ☐ The subrecipients, their officers, and employees were not debarred or suspended from doing business with the Federal Government; and [24 CFR 578.23(c)(4)(v)]
- ☐ Information, such as data and reports, will consistently be provided as required [24 CFR 578.23(c)(4)(vi)]
- ☐ Agreement to participate in the Homeless Management Information System (HMIS)
- ☐ Agreement to participate in Coordinated Entry/By-Name List Meetings

HUD CoC Requirements in FY2025 NOFO

- ☐ The project applicant will not engage in racial preferences or other forms of illegal discrimination (p. 54 of FY2025 HUD CoC NOFO)
- ☐ The project applicant will not operate drug injection sites or “safe consumption sites,” knowingly distribute drug paraphernalia on or off of property under their control, permit the use or distribution of illicit drugs on property under their control, or conduct any of these activities under the pretext of “harm reduction.” (p. 54 of FY2025 HUD CoC NOFO)

Statement of Agreement:

By signing this, Applicant agrees with all Assurances and Certifications that its proposed project will comply with the statements herein. Further, applicant understands that if the project is found to be in non-compliance with these regulations, the City of New Bedford’s OHCD may take corrective action up to and including termination of funding.

On behalf of the Applicant:

Authorizing Signature Name:

Authorizing Signature Title:

F. CoC Subrecipient Project Proposal

Case Id:

Name:

Address:

F. CoC Subrecipient Project Proposal

Additional information discussed and requested is further defined/clarified on the CoC website at: <https://www.bristolcountycoc.com/2025-coc-funding-competition/>. Please review CoC Competition information presented on that page prior to answering the following questions:

What program type are you proposing? (Check only one per application.)

☐ SSO

☐ SSO-CE

☐ PH-PSH

☐ PH-RRH

☐ TH

For PSH or RRH projects: Will the project prioritize or dedicate beds/units to priority populations identified by your CoC (e.g., chronically homeless, veterans, youth, families, individuals with disabilities, DV survivors, etc.)?

Is the proposed project new or a renewal? (Check only one per application. Please note: if you are hoping this project is funded as the result of a reallocation, it must be a new project.)

☐ NEW

☐ RENEWAL

Does, or has, your agency operate/d the project type being proposed? (Check only one per application.)

☐ YES – OPERATING NOW

☐ YES – OPERATED IN THE PAST or UNDER A DIFFERENT FUNDING SOURCE

☐ NO

For All Proposed Projects: Please indicate whether your proposed renewal currently—or your proposed new project will—involve ongoing collaboration with each of the following and if so, in what way:

	YES	IF YES, HOW SO?	NO
Police Department/s	☐		☐
Local Housing Authority	☐		☐
Health Care Partner	☐		☐
Substance Use Programs	☐		☐
Mental Health Services	☐		☐
Elder Services	☐		☐
Disability Organizations	☐		☐
Workforce/Career Center	☐		☐

☐ Does the project commit to using or integrating **mainstream resources** (e.g., healthcare, mental health, substance use services, employment, social services) beyond CoC funding?

☐ Does the applicant agency currently participate (in good standing) in the CoC's **coordinated entry and HMIS** system?

Outside of HUD funding, what other **funding (source/s)** will be used to supplement the proposed project?

Does this project commit to **leveraging non-HUD funding or mainstream resources** (e.g., healthcare, social services, other housing supports) in addition to CoC funding?

☐ YES ☐ NO

Are you proposing to retain or lease PSH or TH Units that will either be ADA compliant or in some way provide accessibility for those who are elderly and/or physically disabled?

☐ YES ☐ NO

Will you enforce a work requirement for project participants as part of the project you propose?

☐ YES ☐ NO

For Renewal Projects Only: Does the existing project require Social Security Numbers for all Household Members and report them through HMIS?

☐ YES ☐ NO

G. Project Submission

Case Id:

Name:

Address:

G. Submit

Once an application is submitted, it can only be “Re-opened” by an Administrator.

Review the application forms and certification to make sure all required questions have been answered and required documents attached, and then enter the authorized signer’s name and title.

Authorizing Signature Name:

Authorizing Signature Title:

Signature:

Threshold Review

Case Id:

Name:

Address:

Threshold Review

Please review and confirm the following items are included with, or reflected in, the submitted proposal.

Supporting Documents Check List:	Yes No	Date Completed	Notes
Evidence of Active SAM Registration	☐ ☐		
Unique Entity Identifier means the identifier required for SAM registration to uniquely identify business entities.	☐ ☐		
Articles of Incorporation and Bylaws	☐ ☐		
Federal Tax Exemption Determination Letters	☐ ☐		
Current list of Board of Directors	☐ ☐		
Project Organizational Chart (must include name, title, email, and phone for each staff position at project – this is a requirement for the grantors)	☐ ☐		
Procurement standards to ensure compliance with 2 CFR 200.317-200.326 (most recent 2 years)/Board Approved Financial Statements	☐ ☐		
Single Audit or Independent Financial Audits for the most recent 2 years. Also, project recipients who expend \$1,000,000 or more in 1 year in federal awards must have a single or program-specific audit for that year.	☐ ☐		
Match Commitment (In-Kind Also Requires MOU) demonstrating a minimum 25% match using template on the BCCC website.	☐ ☐		
Agency Policies and Standard Operating Procedures, including occupancy and service agreements regarding supportive service requirements	☐ ☐		
For new projects only: Letter(s) of support from the community where the project is or will be located as discussed in the application.	☐ ☐		

Drug free workplace certification	☐ ☐		
Other: If any additional document is being attached, please identify it here...	☐ ☐		
Copies of Project's Termination, Non-Discrimination, and Grievance Policies Provided to Clients	☐ ☐		
Copy of Project's Program Policies/Rules to include client Participation Agreement/Rights and Responsibilities	☐ ☐		
Single Audit or Independent Financial Audits for the most recent 2 years.	☐ ☐		
Coordinated Entry Participation (if not participating, commitment to participate)	☐ ☐		
Complete budget demonstrating that the Project is financially feasible	☐ ☐		
Additional Review Findings			
Application is complete and consistent	☐ ☐		
Project applicant is active CoC participant (or commits to participating if new)	☐ ☐		
Project applicant actively participates in HMIS (or commits to participating if new)			
Acceptable organizational audit/financial review	☐ ☐		
Documented organizational financial stability	☐ ☐		
Proposal consistent with established NOFO Requirements	☐ ☐		